

Sign Permit Checklist

- 9 Completed and signed application**
- 9 Documentation of decision (copy of meeting minutes)**

References

ARTICLE VII Signs
Sections 701-715

NEGAUNEE TOWNSHIP SIGN PERMIT APPLICATION

Applicant _____

Address _____

City/State/Zip _____

Daytime Phone _____

For Zoning Administrator Use Only

File# _____

Date _____

Receipt # _____

Hearing Date _____

Contact Person & phone number _____

*Signs must conform to requirements in Article VII Signs,
of the Negaunee Township Zoning Ordinance*

Location of sign _____

Legal Description Town _____ Range _____ Section _____

Describe location and give street address if applicable _____

Type of Sign

On-Premise

Cluster

Off-Premise

Size _____

Height _____

Distance from right-of-way _____

Distance from other off-premise signs _____

Include site plan showing:

- Roadway & Name
- Property Boundary
- Distance of sign from other off-premise signs
- Show rights-of-way and/or easements
- Draw North arrow

Date

Signature of Applicant

PLANNING COMMISSION ACTION

9 Approved

9 Denied

REMARKS _____

Signature, Chair, Negaunee Township Planning Commission

Date

RENEWALS (of signs greater than 90 square feet)

Date _____

Fee Received _____

Inspected by _____

9 Meets Requirements

9 Renewal Approved

9 Renewal Denied

Reason denied _____

Date _____

Fee Received _____

Inspected by _____

9 Meets Requirements

9 Renewal Approved

9 Renewal Denied

Reason denied _____

Date _____

Fee Received _____

Inspected by _____

9 Meets Requirements

9 Renewal Approved

9 Renewal Denied

Reason denied _____